



**BROUGHTON**  
ANGLICAN COLLEGE

*Life Through Christ*

# Position Profile

**School Assistant (Senior School)**

Full-time Position





## **School Assistant (Senior School)**

Full-time Position

Broughton Anglican College is a Pre Kinder to Year 12 Christian School in the Macarthur region and provides exceptional educational opportunities to more than 1,400 students. Staff enjoy an innovative teaching environment with supportive peers, students, parents and carers.

We are seeking a full-time School Assistant (Senior School) to join our team in 2025.

This is an opportunity for a passionate educator to work within a collaborative team environment nurturing and supporting students. It is an opportunity to grow professionally and collaboratively with like-minded professionals in a supportive Christian environment.

### **Core Requirements:**

Applicants for the position of School Assistant (Senior School) must demonstrate at a minimum that they:

- are a committed Christian, who is active in the life of a Reformed Evangelical Church
- support the College's vision of holistic Christian education
- conduct themselves in a manner in keeping with the College ethos and Code of Conduct at all times, modelling Christian maturity to the College community
- have the ability to support students' learning and development and assisting to ensure that the College provides quality Christian education to students
- have excellent communication and relational teaching skills
- have knowledge of relevant compliance requirements in schools
- hold a valid Working with Children Check in NSW (WWCC)
- work effectively and collaboratively in a team
- understanding of student centred learning (desirable).





**Core Responsibilities:**

The School Assistant (Senior School) will:

- work with the Learning Support Coordinator Senior School and Teachers to implement planned strategies to support student development and learning
- assist students in their learning, development and application of numeracy, literacy and technology skills
- maintain notes reflecting assistance being provided to students
- assist in the preparation and organisation of teaching resources, lesson materials and administrative tasks relating to learning support
- support students in the learning of responsible behaviour and social skills
- contribute to the overall teamwork and support of the Learning Support team
- attend team meetings
- participate in professional learning.

**Details of Employment:**

- The successful candidate will be paid under the Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021.

**To Apply:**

Go to our employment website and select the relevant application form.

Applications will be considered as they are received. CAS has the right and discretion to interview and appoint an applicant as School Assistant (Senior School) any time.

For further information contact [peopleandculture@casc.nsw.edu.au](mailto:peopleandculture@casc.nsw.edu.au)

